

**Santa Barbara City College  
College Planning Council**

**September 17, 2024  
3:00-4:30 p.m.  
West Campus Center (WCC) 204**

**Minutes**

**1.0 ROLL CALL**

**1.1 Present**

Erika Endrijonas, Superintendent/President, Chair (non-voting)  
Ryan Alexander, Classified Staff  
Paloma Arnold, Executive Committee (non-voting)  
Liz Auchincloss, Classified Staff  
Rob Brown, Advancing Leadership Association  
Roxane Byrne, Advancing Leadership Association  
Jamie Campbell, Academic Senate  
Monica Campbell, Advancing Leadership Association  
Tara Carter, Academic Senate  
Angelica Contreras, Advancing Leadership Association  
Michelle Detorie, Classified Staff  
Ashley Farias, Classified Staff  
Raquel Hernandez, Classified Staff  
Jordan Killebrew, Executive Committee (non-voting)  
Keller Magenau, Executive Committee (non-voting)  
Kim Monda, Academic Senate  
Camerin Poulson, Classified Staff  
Joshua Ramirez, Academic Senate  
Armando Ramos, Faculty Association  
Sharon Remacle, Association of Confidential Employees  
María Villagómez, Executive Committee (non-voting)

**1.2 Absent**

Brian Fahnestock, Executive Committee (non-voting)  
Dan Le Guen-Schmidt, Executive Committee (non-voting)  
Patricia Mautone, Academic Senate  
Dean Nevins, Executive Committee (non-voting)  
Vanessa Pelton, Advancing Leadership Association  
Carola Smith, Executive Committee (non-voting)

**2. CALL TO ORDER**

Dr. Endrijonas called the meeting to order at 3:02 p.m.

**3. APPROVAL OF MINUTES**

### **3.1 Approval of the Minutes of September 3, 2024**

M/S/C (Auchincloss/Contreras) to approve the minutes of September 3, 2024. The motion passed unanimously.

## **4. PUBLIC COMMENT**

### **4.1 Public Comment Guidelines**

There were no public comments.

## **5. INFORMATION/REPORTS**

### **5.1 Superintendent/President Updates**

Dr. Endrijonas wished all a happy Constitution Day and provided the following updates:

- Superintendent/President Office Hours have resumed and have been lightly attended so far.
- The Foundation held a President's Circle event last Tuesday to engage with donors who contribute unrestricted funds.
- Dr. Endrijonas attended a Moody's credit rating meeting in preparation to refinance Measure S funds. Our current rating is Aa1, which is the highest rating SBCC can have. Moody's will issue a press release along with their recommendation.
- Vice President of Business Services Brian Fahnestock will present the Facilities Vision Plan at the upcoming Facilities and Community Relations Subcommittee meeting. Included is a plan to remove some of the temporary portable buildings and storage containers and to get certain portables permitted and ready for use.

### **5.2 Collegiality in Action - K. Magenau**

Dr. Keller Magenau, Executive Director of Institutional Research & Planning, introduced *Collegiality in Action*, a Partnership Resource Team (PRT) kickoff event to be held on Friday, October 11. Members are encouraged to attend and are asked to share information with their constituents about this effort to redesign or renovate participatory governance and integrated planning processes.

The morning session will include guests from the Academic Senate for California Community Colleges (ASCCC) to share their expertise and help us launch a new vision of collaboration. The afternoon will be an opportunity to work in smaller groups to dive into topics of interest for implementing the Innovation & Effectiveness Plan that was developed over the past year. Registration for the event will be forthcoming and those who plan to attend in the afternoon should first attend the morning session.

## **6. DISCUSSION**

### **6.1 Formation of Budget Committee**

The following representative membership was established for the Budget Committee:

Academic Senate - 3

Faculty Association - 1

Faculty Association, Non-Credit - 2

Association of Confidential Employees - 1

California School Employees Association - 3

Advancing Leadership Association - 3

Executive Committee - 3 (including the non-voting Chair)

Members discussed the meeting time and frequency for the Fall semester, deciding to meet twice per month on the first and third Thursdays from 1:00-2:30 p.m. Dr. Endrijonas noted that this will be a standing committee that may only need to meet once per month in the future.

Future items for Budget Committee consideration may include:

- Review of the budget development calendar
- Connecting program review and resource requests
- Accreditation standards for financial requirements
- How projections and assumptions are developed

## **6.2 Suggested topics for the September 24th CPC Retreat**

- Finalize details of the Budget Committee
- How to build and structure CPC agendas
- Program Evaluation Committee (PEC) composition and goals for this year
- Improving communication, participation, and information sharing
- Revisit CPC restructuring recommendations

## **7. ACTION - None**

## **8. FUTURE AGENDA ITEMS FOR CONSIDERATION**

## **9. MEETING DATES**

### **9.1 Meeting Schedule and Agenda Item Due Dates**

College Planning Council Meetings are scheduled the first and third Tuesday of each month in spring and fall semesters, from 3:00-4:30 p.m. in West Campus Center (WCC) 204, unless otherwise indicated.

## **10. ADJOURNMENT**

### **10.1 Adjournment**

Dr. Endrijonas adjourned the meeting at 4:29 p.m.