

**Santa Barbara City College
College Planning Council
Tuesday, February 5, 2013
3:00-4:30 p.m.
Room 218C
Agenda**

1.0 CALL TO ORDER

- 1.1 Approval of 1/29/13 CPC minutes. (Att. 1.1)

2.0 ANNOUNCEMENTS

3.0 INFORMATION ITEMS

- 3.1 CPC Membership

It is the intent to bring the proposal to replace the Vice President of Continuing Education position on CPC with a representative of the non-represented managers' group back for a second reading on February 19.

- 3.2 Management Meet & Confer Group and Teamsters Supervisory Bargaining Unit – P. English (Att. 3.2)

In response to the discussion during the CPC meeting on January 29, attached is the list of positions and current incumbents in the Management Meet & Confer Group and the positions and current incumbents in the Teamsters Supervisory bargaining unit.

4.0 DISCUSSION ITEMS

- 4.1 SBCC's Educational Master Plan – Lori Gaskin

The Educational Master Plan forms a central element of the college's integrated planning process and provides a roadmap for the institution into the future. Currently the college does not have a meaningful Educational Master Plan. According to our 2008 Accreditation Self Study, we indicated that we would have an Educational Master Plan finalized and in place by December 2009. We have not done this and we need to begin this process immediately. A proposed plan of action will be discussed with CPC.

- 4.2 Future of SBCC: Enrollment Growth Challenges – Lori Gaskin and All

SBCC is facing a challenge in balancing enrollment growth potential associated with Proposition 30 funding projections with physical plant limitations. CPC is asked to discuss this issue as it has implications for funding (from the perspective of state and discretionary revenue) as well as the magnitude of student enrollment in the institution that we should seek and plan for.

5.0 ACTION ITEMS

5.1 CE 2013-14 Calendar – J. Friedlander (Att. 5.1)

The Academic Calendar for Continuing Education is developed in consultation with the Continuing Education Consultation Council. The academic calendar is developed by the Administration to take into account key milestone dates such as the start and end of the fall, winter, spring and summer quarters, vacations (non-instructional days), and other factors such as the length of time courses need to be offered to comply with the number of contact hours designated in the state-approved course of record outline for non-credit offerings. The 2013-14 Academic Calendar for Continuing Education has been endorsed by the Continuing Education Consultation Council which is comprised of representative from the Administration, CSEA, the CEIA and students. It is requested that CPC recommend the 2013-14 Academic Calendar for Continuing Education.

5.2 Revised SBCC Mission Statement: Second Reading – All (Att. 5.2A&B)

The attached document entitled *Framing our Future: Mission Statement Review Process, 2012-2013* (Att. 5.2A) details the process the college has engaged in to re-examine its mission statement. This process culminated in a CPC retreat held on January 23, 2013 to examine the themes emanating from the input of constituent focus groups regarding the defining attributes of the college and our priorities as we move into the future. The draft mission statement crafted during that retreat is presented to CPC for first reading and campus-wide dissemination. Second reading and action will occur on February 19, 2013. Two attachments are provided with this agenda item: (1) *Framing our Future: Mission Statement Review Process, 2012-2013*(Att. 5.2A); and (2) presentation of the revised mission (Att. 5.2B).

5.3 First Reading: SBCC Resource Guide to Governance and Decision-making – R. Else (Att. 5.3)

As part of our response to the Accrediting Commission regarding our warning sanction, the Accreditation Task Force has prepared this Guide describing the governance and decision-making structures at SBCC. This Guide will be included along with the Special Report approved by CPC on January 29, 2013. This is the first reading of the Guide; the second CPC reading will be on February 19. Both the Special Report and accompanying Guide will be presented to the Board in February. Our complete response, including these two documents, is due to the Accrediting Commission by March 15.

6.0 ADJOURNMENT

6.1 The next regularly scheduled CPC meeting will be Tuesday, February 19, 2013 in Room A218C, 3:00-4:30 p.m.